



APPLICATION to Hire St Barnabas Church Hall

Please complete this form and return to St Barnabas Office (stbarnabas.cray@btinternet.com)

Note a provisional booking has been added to the calendar but will not be confirmed until the following requirements are in place. (The information you provide will not be shared with any third party, if you wish to see our privacy notice please find it in the entrance of the church.)

Confirmation of Details

Application made by

Address

Telephone Number

Name of Group/Club/Society if applicable

Name of any contact within St Barnabas

Date and Time of Event:

Date Required

Time Required

From:

To:

What is the Hall intended to be used for?

Do you require the lounge? (Additional £10 per hour) Yes No

Are you using a caterer? Yes No

Do you intend to charge an entry fee for your event? Yes No

Number of people Children Adults

Electrical equipment

I intend to use bouncy castle(s) Yes No

If yes, how many?

I intend to bring electrical equipment onto the premises Yes No

Please Specify items

(Eg. Disco, Lights,
Heaters, Machines)

Alcohol

I intend to bring alcohol onto the premises Yes No

Please make sure you read the copy of the terms and conditions of hire included with this form.